

Inspection Checklist Screen

Operations System Control Financial Reports Logoff

City of Lincoln Nebraska Fleet Services

Submit Edit Add Update Delete Cancel Prev Next Menu Summary Reset Print Help

ZEM660 - Daily Unit Inspection Checklist

Inspection No. Unit E1 36023 Shift C Date 09/10/2008 Regular or Wednesday Page 0 of 0

140 - Record Not Found

Click here to begin

Choose checklist type. Default is "Regular"

Type the unit you are documenting

The screen above should default to the user's assigned unit for that day. To begin a checklist click the blue **Add** button and your checklist will appear. As you can see below, it will look very similar to the former PDF checklists

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Submit Verify Add Update Delete Cancel Prev Next Reset Print Help

ZEM660 - Daily Unit Inspection Checklist

Inspection No. Unit E1 36023 Shift C Date 09/10/2008 List Type REGULAR Page 0 of 0

Radio ID#

☐ All Items are Okay

Checklist Item	Item Status
LOOK UNDER CHASSIS FOR LEAKS	NEEDS REPAIR OK SEE COMMENTS
CHECK TIRE PRESSURES	
CHECK BODY	
CHECK SEAT BELTS, MIRRORS, AND WINDSHIELD	
CHECK ALL LIGHTS AND EMERGENCY WARNING SYSTEM	
CHECK ENGINE OIL	
VOLT METER CHARGING (13.2 - 14.8 VOLTS)	
ENGINE STARTS AND RUNS SMOOTHLY	
SWITCHES IN GOOD CONDITION AND WORK PROPERLY	
AIR BRAKES WORK PROPERLY, CHECK EMERGENCY BRAKE	
TEST AIR LEAKAGE RATE	
TEST LOW AIR WARNING BUZZER AND LIGHT	
AIR GOVERNOR CUT OUT AND AIR DRIER PURGE	

Comments

166 - Enter Data Fields, Click ADD

Click here to save

List radio numbers here

If everything is okay, click here and leave all checklist items blank

Choose appropriate status for each item

If any item is not okay, write descriptive comments here

Fill in at least one Radio number, and choose the appropriate status for each checklist item. If there is something that is not OK with an item, please document it in the comments. If everything is Okay, go ahead and check that checkbox and leave all the items blank. When you have completed your checklist click the **Add** button. If the data was entered properly it will save your checklist. If there are any errors they will be identified with pink shading. Make the corrections necessary and hit **Add** again. Once it is saved you are finished and can close the window.

